

Kristen Hazzard

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EDUCATION

Rutgers, The State University of New Jersey
Master of Communication and Media (MCM)

January 2021-Present

- **Specialization in Digital Media**
- **Student Societies:** Rutgers Photography Club

New Jersey City University
Bachelor of Fine Art (BFA) *cum laude*

September 2015 - May 2019

- **Specialization in Photography**
 - **Student Societies:** Campus Crusade for Christ (CRU), Black Administrators, Alumni, Faculty, Students and Staff Organization (BAAFSSO), and The Gothic Times
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EXPERIENCE

The Food Network Magazine, Hearst (New York, NY)

Associate Photo Editor

December 2021 – Present

- Perform photo research for stock and archival images.
- Handle and input photo credits.
- Assist the photo director with booking freelance photographers for shoots and organizing shoot dates.
- Produce call sheets, negotiate costs with vendors and handle shoot budgets. If needed, attend in-house studio and location shoots.
- Process invoices, contracts, and secure releases.

The Daily Beast (New York, NY)

Part-time Photo Editor

April 2021 – Present

- Maintain visual content for the company.
- Produce photo features including original editorial illustrations and graphics.
- Conduct photo research.
- Ensure image metadata corresponds with the proper caption information.

Photography Assistant

August 2020 – November 2020

- Assisted senior photo editors and editorial visual director with photo research and other photo assignments.
- Produced original editorial illustrations and graphics.
- Worked closely with editors to deliver on-brand results to meet strict deadlines.

Photo Intern

October 2019 – March 2020

- Created original photo illustrations and graphics.
- Assisted senior photo editors and the director of photography with photo assignments.
- Conducted photo research for current and historical wire images.
- Attended and photographed events such as New York Fashion Week.

Pittbull Secure Technologies Inc. (Burlington Township, NJ)

IT Field Technician

May 2017 – December 2021

- Troubleshoot connection issues for PC and iOS operating systems.
- Configure and upgrade user systems and applications. Utilize remote monitoring and management software to identify and correct issues.
- Troubleshoot hardware and software communication problems for both LAN and WAN.
- Produce an IT asset tracking database.
- Provide resolutions via remote and on-site support.
- Assist in the development of designs and graphics.

Redux Pictures (New York, NY)

Intern

June 2019 – September 2019

- Researched present and historical wire images within the Redux's and New York Times archival system.
- Communicated with publications such as O Magazine and Men's Health to curate lightboxes of images.
- Prepared and delivered photographers' promos to clients. Assisted and created content for social media platforms.

The Gothic Times (Jersey City, NJ)

Sports Editor/Staff Writer/Photographer

September 2017 – May 2019

- Increased sports section online viewership by 20% in a semester and broadened online presence.
- Coordinated with NJCU Athletics to set up interviews for men's and women's sports.
- Scheduled and coordinated assignments with writers and editors.
- Provided daily recaps of sporting events for online issues and produced features for print issues.
- Coordinated visual presentation of the website redesign. Maintained and updated all content on the publication's website using WordPress Software.
- Monitored the website's performance analytics and also generated the website's statistical reports.

SKILLS

- Mac OS X and PC platforms
- G Suite Cloud
- Google Analytics
- WordPress
- Adobe Creative Suite (Photoshop, InCopy, Premiere & Lightroom)